

University of Toronto Triathlon Club Executive
Monthly Meeting

July 11, 2017

Meeting Participants

Becca Crosier	Attended	Paulette Dalton	Attended
Katie Wittmann	Attended	Nate Walsh	Regrets
Eric Okawara	Regrets	Ryan Chan	Attended
Alison Ytsma	Attended	Marina Bokovay	Called in
Sayaka Tiessen	Attended		

Item No.	Description	Notes	Actions
1	TTF social	<p>Date: Sunday, July 23rd 12:00 pm</p> <p>Let's poll/ask for rsvp to know how much food to buy.</p> <p>Location: Outside in new Trillium Park</p> <p>Back up plan potentials: ask Hans/Robin; maybe Becca, could ask Yui</p> <p>\$80 budget for food</p>	<p>Say to do poll to gauge interest.</p> <p>Once confirmed enough interest, create Facebook event and plan food purchase (potentially pizza).</p>
2	Budget update	<p>We exceeded our projected 60 person summer membership (currently have 68 Triathlon package and 9 duathlon package!)</p> <p>New, formal process for just July-August participation (instead of pro-rating), in response to high demand for joining now. Doing this as a special case for summer, not planning to do for fall or winter.</p> <p>Yes to materials for bike maintenance workshop (approx. \$50 for CO2 cartridges, chain, chain links).</p>	<p>Katie facilitate AC reimbursement for Yui.</p>
3	Sponsorship offers	<p>Zone 3 – They have wetsuits, tri apparel accessories, swim wear, compression gear, run wear. They want someone to promote the brand in Ontario.</p> <p>We are interested in asking Nick if we can promote wetsuits from Zone 3. (Can we promote just one thing, that we know doesn't conflict with Addidas?)</p> <p>Enduro Officials –custom socks. Friends of Isaac. They do low cut crew and over the calf. Isaac providing more details to Paulette. Could be a discount code for certain % off, and it would be a custom UofT Tri Club sock. Once we have more details from Isaac, ask Nick if it's okay.</p>	<p>Paulette to find out what we would get in return, what our commitments would be, just individuals or club as a whole, and what about shipping costs from U.K.?</p> <p>Once Katie has full details from Paulette, ask Nick about both options at once.</p>

4	Workout feedback	<p>Leaders make sure to always ask people to let them (the leader) know if they're leaving early.</p> <p>Feedback on Bayview: mostly positive, but can be nerve racking for new cyclists. Need to emphasize safety. There is a little path to avoid merges, for those not feeling safe on road. Good to provide options.</p> <p>Lesson: Cater to beginners, find out who is new before launching into practice.</p> <p>Are there things we can do to get more people out to bike workouts?</p> <p>Location affects participation: good to have mix of west and east. Keep this up.</p> <p>Note for next year: Consider a morning bike workout – ask this question in annual Fall survey.</p>	<p>Leaders remember first aid kits.</p> <p>Ask bike workout timing question in annual Fall survey.</p>
5	Emergency Action Plan	<p>Establish Tri Club specific Emergency Action Plans (for bike, spin, and run workouts).</p> <p>Lifeguards/swim coaches handle swim practice procedures.</p>	<p>Katie resend Nick's sample EAPs to Nate and Paulette.</p> <p>Nate and Paulette to prepare EAP and present at September Safety Meeting. We'll also review people's allergies at this meeting, and do a walk through of the AC viewing AED locations.</p> <p>Katie revisit hospital/rec centre map (look at what Ellen sent and Yui's past materials).</p>
6	Fall promotions plan	<p>Lead for Club Day – Ryan (takes place early September, during the day). Can also ask veteran student members to help volunteer this day, take shifts.</p> <p>Lead for Info Session – Katie and Marina (all exec members available encouraged to attend).</p> <p>Possible avenues for promoting info session and club registration: ask Nick Snow, ask MEC (could we host an info session at MEC in addition to the one at the AC?)</p> <p>Poster lead – Paulette.</p> <p>Materials for Club Day: brochures, schedule, ideally laptop for emails, maybe even have people register online if wifi available?</p>	<p>Becca keep everyone informed of Ulife status, help Ryan with Club day registration.</p> <p>Katie check on existing files for Info Session Powerpoint and Club brochure.</p> <p>Paulette prepare posters that we'll help put up in August promoting fall registration.</p> <p>Katie confirm date and time of info session with Nick.</p>
7	Printer toner for swim staff at AC	<p>Swim coaches have noted that the AC swim office printer is out of toner and the AC has not purchased more.</p> <p>(Needed for printing swim workouts).</p>	<p>Katie ask Nick to look into this.</p>
8	Swim analysis session	<p>Plan another opportunity for participants to sign up for one on one stroke analysis (10 minute slots). Host on Tuesday and</p>	<p>Say will talk to James to plan Tuesday and Thursday morning sign ups.</p> <p>Katie talk to Alisa or Carlos about</p>

		Thursday morning. Maybe also Tuesday evening.	Tuesday evening.
9	Other business	Ulife application submitted! Donated jersey in the locker from Say. Size small women's Primal cycling jersey. (For future use as prize or silent auction item).	